

SOLICITATION/CONTRACT BIDDER/OFFEROR TO COMPLETE BLOCKS 11, 13, 15, 21, 22, & 27		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CRF 350)		RATING		PAGE 1 OF 125	
2. CONTRACT NO.		3. AWARD/ EFFECTIVE DATE		4. SOLICITATION NUMBER 68HE0719R0016		5. SOLICITATION TYPE <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED BID (RFP)	
6. SOLICITATION ISSUE DATE 06/14/2019							
7. ISSUED BY Region 7 US Environmental Protection Agency 11201 Renner Blvd. Lenexa KS 66219 NO COLLECT CALLS				8. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE 100.00% FOR <input checked="" type="checkbox"/> SMALL BUSINESS SIC: 562910 SIZE STANDARD: \$20.50 <input type="checkbox"/> LABOR SURPLUS AREA CONCERNS <input type="checkbox"/> COMBINED SMALL BUSINESS AND LABOR SURPLUS AREA CONCERNS <input type="checkbox"/> OTHER			
9. (AGENCY USE)							
10. ITEMS TO BE PURCHASED (BRIEF DESCRIPTION) <input type="checkbox"/> SUPPLIES <input checked="" type="checkbox"/> SERVICES SW Jefferson County Remediation of Residential Soils							
11. IF OFFER IS ACCEPTED BY THE GOVERNMENT WITHIN _____ CALENDAR DAYS (60 CALENDAR DAYS UNLESS OFFEROR INSERTS A DIFFERENT PERIOD) FROM THE DATE SET FORTH IN BLK 9 ABOVE, THE CONTRACTOR AGREES TO HOLD ITS OFFERED PRICES FIRM FOR THE ITEMS SOLICITED HEREIN AND TO ACCEPT ANY RESULTING CONTRACT SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN.				12. ADMINISTERED BY Region 7 US Environmental Protection Agency 11201 Renner Blvd. Lenexa KS 66219			
13. CONTRACTOR/ OFFEROR				14. PAYMENT WILL BE MADE BY			
TELEPHONE NO. DUNS NO. <input type="checkbox"/> CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK:			
15. PROMPT PAY DISCOUNT				16. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION <input type="checkbox"/> 10 U.S.C. 2304 (C) () <input type="checkbox"/> 41 U.S.C. 253 (C) ()			
17. ITEM NO.	18. SCHEDULE OF SUPPLIES/SERVICES			19. QUANTITY	20. UNIT	21. UNIT PRICE	22. AMOUNT
0001	Base Period - Southwest Jefferson County Mining Superfund Site Remediation of OU1 Residential Soils						
0002	Option Period 1 - Southwest Jefferson County Mining Superfund Site Remediation of OU1 Continued ...						
23. ACCOUNTING AND APPROPRIATION DATA						24. TOTAL AWARD AMOUNT (FOR GOVT USE ONLY)	
25. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER <input checked="" type="checkbox"/> ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY CONTINUATION SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				26. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION NUMBER SHOWN IN BLOCK 4, INCLUDING ANY ADDITIONS OR <input type="checkbox"/> CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
27. SIGNATURE OF OFFEROR/CONTACTOR				28. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
NAME AND TITLE OF SIGNER (TYPE OR PRINT)		DATE SIGNED		NAME OF CONTRACTING OFFICER (TYPE OR PRINT)		DATE SIGNED	
				Arlo Hurst			

NO RESPONSE FOR REASONS CHECKED				
<input type="checkbox"/>	CANNOT COMPLY WITH SPECIFICATIONS		<input type="checkbox"/> CANNOT MEET DELIVERY REQUIREMENT	
<input type="checkbox"/>	UNABLE TO IDENTIFY THE ITEM(S)		<input type="checkbox"/> DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVOLVED	
<input type="checkbox"/>	OTHER (Specify)			
<input type="checkbox"/>	WE DO	<input type="checkbox"/>	WE DO NOT, DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENTS OF THE TYPE OF ITEM(S) INVOLVED.	
NAME AND ADDRESS OF FIRM (Include ZIP Code)			SIGNATURE	
			TYPE OR PRINT NAME AND TITLE OF SIGNER	
<div>FROM:</div> <div>TO: R7 Region 7 US Environmental Protection Agency 11201 Renner Blvd. Lenexa KS 66219</div> <div>SOLICITATION NO. 68HE0719R0016</div> <div>DATE AND LOCAL TIME</div>				AFFIX STAMP HERE

CONTINUATION SHEETREFERENCE NO. OF DOCUMENT BEING CONTINUED
68HE0719R0016

PAGE

OF

3

125

NAME OF OFFEROR OR CONTRACTOR

(A) ITEM NO.	(B) SUPPLIES/SERVICES	(C) QUANTITY	(D) UNIT	(E) UNIT PRICE	(F) AMOUNT
	Residential Soils (Option Line Item)				
0003	Option Period 2 - Southwest Jefferson County Mining Superfund Site Remediation of OU1 Residential Soils (Option Line Item)				
0004	Option Period 4 - Southwest Jefferson County Mining Superfund Site Remediation of OU1 Residential Soils (Option Line Item)				

1. **RFO Number:** 68HE0719R0016
2. **RFO Title:** U.S. EPA Region 7 Southwest Jefferson County Mining Superfund Site Remediation of OU1 Residential Soils Jefferson County, Missouri
3. **Statement requesting an offer for services to be performed:** Furnish all necessary services to meet the performance standards and successfully accomplish the requirements of the Performance Work Statement, including labor, materials, equipment, site management, office support and incidental items to reduce the human health risk of exposure to lead by removing lead contaminated material from assigned properties. The OU1 selected remedy for the Site includes the excavation and relocation of lead-contaminated materials (mine waste, soil, gravel, crushed rock, vegetation, ground cover, etc.) from properties provided and restoration of said properties.

The Government contemplates award of a Fixed Unit Price - Indefinite Delivery / Indefinite Quantity task order resulting from this RFO.

4. **Submission instructions for offerors:**

Offers shall be submitted utilizing Attachment A: Task Order Proposal Template included in Appendix B – Task Order Level Deliverables of the base contract, unless otherwise directed below. For sections in the template that are not applicable to this requirement, text or table may be removed, but the heading should remain with a statement that it is not applicable to the offer. Do not renumber the template.

(a) PROPOSAL INSTRUCTIONS

- 1) The offeror's response is to be submitted in two volumes. The Technical Approach is to be separate from the Proposed Cost. One (1) electronic proposal must be submitted through FedConnect to the Contracting Officer no later than the proposal submission date and time cited in paragraph #8. FedConnect is the official site for proposal submission. Only those proposals posted through FedConnect will be accepted by the EPA.
- 2) Proposals shall be single spaced and formatted to fit on an 8 1/2" X 11" page. Information requiring a larger format page shall not exceed 11" X 17". Each offeror shall use Times New Roman 12-point type on narratives, although smaller type size may be used for tables and figures. Margins shall not be less than one inch at top, bottom, and sides, excluding page number(s). Information submitted in excess of the page limitations cited will NOT be evaluated. In addition, any pages that fail to follow the margins and font size specified will NOT be evaluated.

(b) VOLUME-SPECIFIC INSTRUCTIONS

- (1) Volume 1 – Technical Approach

General Instructions: Omit all cost or pricing details from technical proposal. Offerors are advised to closely read the technical approach instructions stated herein and the technical evaluation factors set forth in paragraph #5 prior to preparing a technical proposal.

The technical proposal shall include the Contractor's responses to the factors listed in paragraph #5 of this solicitation. Each section of the proposal shall be titled for easy identification.

Prohibition of Cost Data: All costs or pricing detail SHALL BE OMITTED from the technical proposal.

The Technical Proposal shall consist of one (1) section: 1) Technical Capability. The section shall include three (3) subsections: 1) Corporate Experience, 2) Key Personnel, and 3) Project Management Plan.

- i. Technical Capability: All date references must be stated in a Month/Day/Year format (ex: 06/09/2017) and have a start and end date. If dates are not submitted in this format the Government cannot guarantee offeror's time reference will be deemed acceptable as it is the only way to determine the amount of experience (time) the offeror or individual has.
 - a. Technical Sub factor 1 – Corporate Experience: limited to 2 pages for each respective portfolio project, a maximum 10 pages. The offeror shall submit a project portfolio containing up to five example projects for this factor. If more than five projects are submitted, only the first five projects will be evaluated. Projects included in the portfolio shall include sufficient information to enable evaluation of whether the Prime Contractor, on its own merits, has demonstrated that it meets all minimum technical requirements presented in paragraph #5.
 - b. Technical Sub factor 2 – Key Personnel: limited to 2 pages for each individual, a maximum of 8 pages. Resumes shall be submitted for The Project Manager, Site Superintendent, Quality Assurance Manager, and Foreman. Resumes shall include sufficient information to enable evaluation of whether the Contractor has demonstrated that the Project Manager, Site Superintendent, Quality Assurance Manager, and Foreman each meet all position minimum qualifications presented in paragraph #5.
 - c. Technical Sub factor 3 – Project Management Plan: limited to a maximum of 10 pages. This site-specific plan is a description of how the project will be managed. This includes, but is not limited to, the approach to be used, the general schedule, which includes the timeline and number of properties the contractor expects to complete in monthly intervals, the resources required (to include the number of crews, number of personnel in each crew and labor categories, and equipment lists), the intended communication process with the EPA, the Contractor's points of contact and responsibilities, a description of how property owner complaints or issues will be handled, how the Contractor shall interact with the respective road authority and maintain the roads, and

when and how the Contractor shall employ dust suppression measures. The PMP shall also describe the protocols and methods that will be employed to ensure quality landscaping and establishment of lawn growth. If the Contractor plans to attempt gaining the local hiring and material purchase incentive identified in the QASP, a plan shall be included in the PMP describing the proposed hiring strategy and how local subcontractor/ services/ laborers will be utilized through the duration of the task order. Joint venture offerors must show the respective areas of responsibility for each partner.

(2) Volume 2 –Proposed Cost

Price proposal information shall include a statement from the offeror stating that the proposal constitutes its official offer to the government. The letter shall be signed by an official authorized to "bind" the offeror. The price proposal shall be considered to be firm and valid for a period of not less than 180 calendar days from the due date of the solicitation. The price proposal shall include the completed Price Schedule as well as any supporting documentation, if applicable.

The offeror shall ensure that the price proposal information contains a separate electronic spreadsheet of all the price elements utilized in calculating the final unit pricing shown in the Price Schedule and include all formulas and factors used in calculating the extended line item prices and the total proposed price. The offeror shall reproduce this format for each task order period. The spreadsheet program preferred by the Government is Microsoft Excel. The offeror may prepare the spreadsheet in any commercially available spreadsheet program compatible with Microsoft software programs.

5. Evaluation procedures:

Basis for Award: The Government intends to select for award one offeror determined to be responsible in accordance with FAR Part 9, whose proposal conforms to the solicitation, proposes a price that is fair and reasonable, and that provides the Lowest Priced, Technically Acceptable (LPTA) proposal. The government intends to evaluate proposals and award a task order that offers the best value to the Government without discussions with offerors. The Government does reserve the right to hold discussions with offerors. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint.

The Government intends to first evaluate each offeror's price proposal for fairness and reasonableness through a price analysis that compares the offered prices against each other and against an independent Government estimate. After each price proposal is evaluated the Government will then determine technical acceptability of the lowest priced offeror. If the first lowest priced proposal is deemed 'Acceptable' no other proposals will be evaluated. If the lowest priced proposal is deemed 'Unacceptable' then the next lowest priced proposal will be evaluated accordingly. This process will continue until a technically 'Acceptable' proposal is determined.

Note: Since this requirement is a 100% small business set-aside, if the lowest priced offer is deemed 'Unacceptable' that offer will be referred to the U.S. Small Business Administration in accordance with FAR 19.601(c). Specifically, a contracting officer shall, upon determining an apparent successful small business offeror to be non-responsible, refer that small business to the SBA for a possible Certificate of Competency (COC), even if the next acceptable offer is also from a small business.

“Responsible prospective contractor” means a contractor that meets the standards in FAR 9.104.

Technical Rating:

LPTA Technical Ratings	
Rating	Description
Acceptable	Proposal clearly meets the minimum requirements of the solicitation.
Unacceptable	Proposal does not clearly meet the requirements of the solicitation.

Evaluation factors:

- (a) The Government will make award to the offeror with the lowest-evaluated price, whose proposal meets or exceeds the acceptability standards for non-cost factors.
- (b) Factors and sub factors for technical acceptability evaluation:
 - (1) Factor 1 - Technical Capability: Overall technical capability is assessed based on whether the proposed approach meets or does not meet the minimum performance or capability requirements through an assessment of three (3) sub factors. Assessments shall be evaluated for each sub factor either as Acceptable or Unacceptable.
 - a. Subfactor 1 – Corporate Experience: The offeror shall submit a project portfolio containing up to five example projects for this factor. If more than five projects are submitted, only the first five projects will be evaluated. Projects included in the portfolio shall demonstrate that the Prime Contractor meets all minimum technical requirements on its own merits. Offerors will be evaluated on the following minimum technical requirements:
 - i. Offeror demonstrates at least 60 months of time performing the tasks directly related to the requirements of this Performance Work Statement.
 - ii. Offeror demonstrates at least 60 months of time performing residential earthmoving.
 - iii. Offeror demonstrates experience excavating over 50,000 cubic yards in the course of a single 12-month period.
 - b. Subfactor 2 – Key Personnel: The contractor shall submit a resume for each proposed Key Personnel in accordance with the guidelines set forth in Attachment 4 – Personnel Category Descriptions in the base contract. Each resume is limited to a maximum of two pages. The Project Manager, Site Superintendent, Quality

Assurance Manager, and Foreman shall meet the minimum requirements as follows. The offeror will be evaluated to ensure each resume submitted meets the position qualifications, to include minimum educational, licensing, and/or experience requirements as well as applicable dates on those individuals proposed to be used on this task order. To be deemed technically acceptable, resumes of all key personnel shall be employees of the Prime Contractor or be accompanied by a letter of intent to hire by the Prime Contractor upon task order award that is **both** signed by the prospective employee **and** notarized.

Minimum Requirements:

- i. The **Project Manager** (PM) is the lead company representative responsible for all Contractor actions during the performance period. The PM must demonstrate the following experience factors:
 1. At least five years' experience as a PM in residential earthmoving;
 2. At least five years' experience as a PM in environmental hazardous substance or hazardous waste;
 - a. The years of required experience for each of the above categories (i.1 and i.2) can be demonstrated on separate contracts or combined on a single contract (i.e., if the PM worked for five years under a contract where residential earthmoving involved an environmental hazardous substance or hazardous waste both occurred, the PM has met both five-year requirements).
 3. Managerial and/or technical experience in remediation services involving the release of hazardous materials, contaminants or pollutants to the environment. This shall include, but is not limited to, knowledge of residential yard excavation, transportation and disposal of hazardous materials, contaminants or pollutants, and other disciplines directly related to the requirements of this PWS;
 4. Management of technical and administrative support services;
 5. OSHA 10-hour Construction Outreach training;
 6. 40-hour OSHA HAZWOPER training and be up to date on HAZWOPER 8-hour annual refreshers.
- ii. The **Site Superintendent** (SS) is the on-site point person overseeing all the project work and is required to be on-site throughout the project while work is occurring. The SS must demonstrate the following knowledge or experience:
 1. At least three years' experience as a SS in residential earthmoving;
 2. At least three years' experience in managing and supervising hazardous waste cleanup personnel;
 - a. The years of required experience for each of the above categories (ii.1 and ii.2) can be demonstrated on separate contracts or combined on a single contract (i.e., if the SS worked for three years under a contract

where residential earthmoving involving an environmental hazardous waste both occurred, the SS has met both three-year requirements).

3. Working knowledge of hazardous materials transportation and disposal regulations;
 4. Experience tracking site costs routinely;
 5. OSHA 10-hour Construction Outreach training;
 6. 40-hour OSHA HAZWOPER training and be up to date on HAZWOPER 8-hour annual refreshers;
 7. Experience providing site-specific training to his/her work force.
- iii. The **Foreman** is the on-site employee responsible for managing and directing work crews and is required to be on-site throughout the project while work is occurring. The Foreman must demonstrate the following knowledge or experience:
1. At least **one** year in directing residential earthmoving;
 2. At least **one** year in directing both general labor and hazardous waste cleanup personnel;
 - a. The years of required experience for each of the above categories (iii.1 and iii.2) can be demonstrated on separate contracts or combined on a single contract (i.e., if the Foreman worked for one year under a contract where residential earthmoving involving an environmental hazardous waste both occurred, the Foreman has met both one-year requirements).
 3. OSHA 10-hour Construction Outreach training;
 4. 40-hour OSHA HAZWOPER training and be up to date on HAZWOPER 8-hour annual refreshers;
 5. Working knowledge of residential earthmoving or hazardous substance or waste moving work environments.
- iv. The **Quality Assurance Manager** is responsible for managing and accomplishing the overall quality assurance and quality control (QA/QC) for the project, i.e., overseeing the processes of data collection and management to ensure the quality of the project to meet customer expectations. The QA manager must have and demonstrate the following knowledge or experience:
1. Three years' experience directing QA/QC personnel in residential earthmoving or hazardous substance or waste moving work environments.
- c. Subfactor 3 – Project Management Plan (PMP): This site-specific plan provides a description of how the project will be managed. This includes, but is not limited to, the approach used, and identifies: key personnel; the general schedule, including the timeline and number of properties the contractor expects to complete in monthly intervals; the resources required (to include the number of crews, number of personnel in each crew and labor categories, and equipment lists); the intended communication process with the EPA; the Contractor's points

of contact and responsibilities; a description of how property owner complaints or issues will be handled; how the Contractor shall interact with the respective road authority and maintain the roads; when and how the Contractor will perform decontamination of vehicles and equipment to prevent cross contamination; and when and how the Contractor shall employ dust suppression measures. The PMP shall also describe the protocols and methods that will be employed to ensure quality landscaping and establishment of lawn growth. A schedule to close out the contractor's obligations for each period of performance for the contract **must** be included and may need to be updated in advance of those obligations.

If the Contractor plans to attempt gaining the local hiring and material purchase incentive identified in the QASP, a plan shall be included in the PMP describing the proposed hiring strategy and how local subcontractor/ services/ laborers will be utilized through the duration of the task order. Joint venture offerors must show the respective areas of responsibility for each partner. Failure to include such a plan with all required information will result in a rating of "Unacceptable" for this factor.

(2) Factor 2 – Proposed Cost:

The Government will perform a price analysis of the offeror's price proposal in accordance with FAR Parts 15 and 31, as appropriate.

Price will be evaluated for fairness and reasonableness through a price analysis that compares the offered prices against each other and against an independent Government estimate. If deemed necessary, the Government will also evaluate proposals to determine task order price realism. Price realism relates to an offeror's demonstrating that the proposed price validates an adequate reflection of the offeror's understanding of the requirements of this solicitation, i.e., that the price is not unrealistically low or unreasonably high.

The Government will make award to the offeror with the lowest-evaluated price, whose proposal meets or exceeds the acceptability standards for non-price factors.

Offerors must respond by the due date and time specified in paragraph #8.

All questions shall be submitted via FedConnect by the due date and time specified in paragraph #8. The Task Order Contracting Officer (TOCO) will compile and distribute responses to all offerors questions.

In accordance with EPA-H-09-106, For each task order request for offer, the contractor shall provide the contracting officer a conflict of interest certification within seven calendar days of receipt of the task order request for offer. Offerors shall utilize the COI Certification template provided in Appendix B of the base contract. In accordance with FAR 36.209, No contract for the construction of a project shall be awarded to the firm that designed the project or its subsidiaries or affiliates, except with the approval of the head of the agency or

authorized representative. If an offeror has completed the design of this project they will be excluded from consideration for award.

6. **Task order performance work statement (PWS):** Included as Attachment A
7. **Task order terms and conditions:** All RES contract clauses are incorporated into this RFO. Additionally, TO specific clauses are included in Attachment D of the solicitation.
8. **Due date for offers:**
 - EPA will conduct a preproposal conference at 3:00 p.m. CST on June 26, 2018 at: Mineral Area College, Public Safety Center, Classroom 1, 5270 Flat River Road, Park Hills, MO 63601. Please park in student parking lot G (See Attachment G). The proposal conference will not include any type of site visit but will include a site briefing from the Project Officer. Offerors planning to attend the conference must provide written notification to the TOCO, Arlo Hurst at hurst.arlo@epa.gov, at least 2 calendar days prior to the conference date.
 - All questions are due no later than (NLT) July 5, 2019, 1600 CST
 - Offers are due NLT July 15, 2019, 1400 CST. Offers must be submitted electronically via FedConnect for the RFO Number listed above.
9. **Attachments:** The following attachment are included for this RFO

Attachment	Description	No. of Pages
A	R7 Southwest Jefferson County Mining Superfund Site Remediation of OU1 Residential Soils Price Schedule	4
B	R7 Southwest Jefferson County Mining Superfund Site Remediation of OU1 Residential Soils PWS	58
C	Quality Assurance Surveillance Plan	3
D	Task Order applicable clauses	14
E	DOL Davis Bacon Wage Determination	31
F	Field Sheet Request Instructions	1
G	Mineral Area College Map	1